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The Minutes of the Marshall University Faculty Senate Meeting, January 23, 2014

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**THE MINUTES OF THE MARSHALL UNIVERSITY FACULTY SENATE MEETING
HELD ON THURSDAY, JANUARY 23, 2014 AT 4:00 P.M. IN
THE JOAN C. EDWARDS MAIN STAGE**

MEMBERS PRESENT: Eldon Larsen (Chair), Rex McClure, Nancy Lankton, Daesung Ha, Uday Tate, Mark Zanter, Fredrick Bartolovic, Mike Murphy, Burnis Morris (Assistant Chair), Sandra Prunty, Muhammad Amjad, Mark Timmons, Yi-Po Chiu, Susan Welch, Jamil Chaudri, Scott Simonton, Cam Brammer (Recording Secretary), Barbara Tarter, Susan Gilpin, Kevin Law, Marianna Linz, Pamela Mulder, Anthony Viola, Kristi Fondren, Aley El-Shazly, Derrick Kolling, Wendy Trzyna, Carl Mummert, Alfred Akinsete, Suzanne Strait, Bin Wang, Sandra Stroebel, Bizunesh Wubie, Lori Ellison, Isaac Larison, Tom Hisiro, Harold Blanco, Tina Cartwright, Zach Tankersley, Charles Clements, Jung Han Kim, Mary Payne, Emine Koc, Travis Salisbury, Jim Denvir, Kelli Johnson, Thom Walker, and Tracy Christofero (Graduate Council) and Beth Campbell (ACF).

MEMBERS ABSENT: Shane Tomblin, Larry Stickler, John Biros, Paige Muellerleile, Eric Migernier, John Sammons, Piyali Dasgupta, Fadi Alkhankan, John Wilkinson, Stephanie Anderson, and Eric Blough.

PARLIAMENTARIAN: Cheryl Brown

GUESTS: R.B. Bookwalter, Michael Pruitt, David Pittenger, Steven Hensley, Philippe Georgel, Mary Beth Reynolds, Jan Fox, John Winfrey, Michael McGuffey, Stephen Kopp, Matt Turner, Gary McIlvain, Haiyang Chen, Wael Zatar and Gayle Ormiston.

Declaring that there was a quorum, Faculty Senate Chair, Dr. Eldon Larsen called the meeting to order at approximately 4:00 p.m.

• **APPROVAL OF MINUTES:**

Minutes of the November 21 and December 12, 2013 meetings were approved as written.

• **ANNOUNCEMENTS: Dr. Eldon Larsen**

- The Executive Committee will convene again on Monday, February 17, 2014 at noon in **2W37**.
- The Faculty Senate will convene again on Thursday, February 27, 2014 at 4:00 PM in B5 of the Memorial Student Center.
- The next BOG meeting will be held on February 26, 2014.
- The next ACF meeting will be held on January 30, 2014.
- Dr. Larsen stated that Mr. Mark Toor, WV HEPC Vice Chancellor for Human Resources will be coming to the Huntington campus to hold a question and answer session on January 27 from noon to one o'clock. This will be held in the Drinko Library 402 with Polycom to S. Charleston in room GC134 and for the Point Pleasant campus the room number is MOVC 147.

- Dr. Larsen held a moment of silence for Michael W. Galbraith from S. Charleston who passed away this past week.
- **EXECUTIVE SESSION:**
 - Moved and approved to move into Executive Session.
 - Moved and approved to leave Executive Session.
- **COMMITTEE RESOLUTIONS/RECOMMENDATIONS:**
- ***SR-13-14-60 UFC CONFIDENTIAL WAS MOVED, SECONDED, AND APPROVED.***
- **REPORT OF THE UNIVERSITY PRESIDENT: Dr. Stephen Kopp**
 - An unanticipated mid-year budget cut 1.09% was implemented as soon as we returned from break. That totals are as follows: University \$539,674; Medical School \$150,399; and Autism was around \$20,000.
 - He met with the BWG and they are discussing a proposal. Absorb half the cut (~\$270K) through unfilled vacancies for the first half of the year. And they will ask the other budget units to absorb the remaining balance. He explained this will be handled through a matrix with several factors.
 - In the State of the State address the Governor's proposed budget forecast is that state agencies will be treated with a 7.5% reduction except higher education and that will be 3.75% reduction. There is a 2% raise for public school teacher. A modest raise for state employees was \$504 annual increase in the proposal. The 3.75% cut will be about \$1,362,822 for the University; \$535,747 for the Medical School and Autism \$49,402. This is not the final legislative bill. There will be more information to follow.
 - Dr. Kopp honored Dr. James "Buck" Harless and Dr. Sam Clagg, both of whom has passed away.
 - Organized through the Faculty Senate office and Presidents office along with the Legislative Affairs committee, there were a series of Legislative Forums. Each forum, on Huntington, South Charleston, and Point Pleasant and it was a huge success.
 - Dr. Kopp thanked Dr. Teresa Eagle, Dean of the College of Education who, along with her staff, assisted with the cleaning up after the water damage in Corbly Hall. And held it altogether when the water disaster occurred in Charleston!
 - He, along with others, are still working on the three policies: AA26 – Promotion, AA28 – Tenure, and AA7 – Salaries. They will have meetings with the colleges to review the changes being proposed.
 - Congratulations to Mr. Maurice Cooley for his appointment as Director, Center for African American Study Program and the recommendation to change the name from Multi-Cultural Affairs to Intra-Cultural Affairs.
 - Enrollments: INTO Program now has over 220 students. First and second semester enrollment of returning freshmen was up about 4% over last year.

- He is still working with the city on the lighting on 5th and 3rd Ave. Adding increased wattage on the lights.
- We have sustained on an average of \$300,000 in damages from the extreme cold, water pipes bursting, and sprinklers.
- He asked us to be sure that when we leave all the doors and windows are closed.
- Dr. John Maher will head the Services Portfolio sub-committee for the Marshall 20/20 committee.
- Roles and Responsibilities are pretty well laid out. He has a meeting with two consultants early next week. He will let us know how that goes. The Board of Governors passed a policy in 2002, “Building Responsibilities’.

- **REPORT OF THE PROVOST: Dr. Gayle Ormiston**

- One meeting has been held with the Services Portfolio team.
- Dr. Ormiston said he has been meeting with the deans and chairs on a weekly basis and are working on the Academic Portfolio Review Niche Statement Project.
- The Niche Statement is the intent and purpose to offer unit and college-level perspectives on the ‘portfolio’ of degree programs. He passed out the final document that the deans and chairs have been working with.
- Submission deadlines are as follow:
 - **Monday, March 31, 2014** Niche Statement submitted to College/School Dean
 - **Monday, April 21, 2014** College/School Niche Summary submitted to Academic Affairs
 - **Monday, May 5, 2014** Provost/Academic Affairs Niche Statement submitted to the President
- The Deans will post all the Niche Statement on the SharePoint site for public review. If you have any questions about the Niche Statement, you may contact your dean for information.

- **BOARD OF GOVERNOR’S REPORT: Dr. Marty Amerikaner**

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- Dr. Amerikaner was not present but he sent a statement to Dr. Larsen for him to read aloud.
 - “The Board’s evaluation of the President (required by statute) will begin later this month, along with a self-evaluation of the Board itself. Both are being conducted by a consulting group hired by the Board (I believe the group is called AGB, which stands for Association of Governing Boards). Apparently the details regarding the overall process are still being developed at this time. Board members were recently asked to complete a survey concerning various aspects of the functioning of the Board itself, and additional data collection will be occurring over the next several weeks.”

- I've been asked by faculty about their opportunity for input into the evaluation of the President; I've asked for clarification on that issue from the Board chair, but as of now I've not received any details of the process to be used. As I learn more I'll be sure to pass it on to the faculty, though hopefully some information will come directly from the consultants who are charged with conducting the evaluation as the time frame and procedure becomes clearer.
- **ACF REPORT: Dr. Beth Campbell**
- Great Teachers Seminar is still accepting nominations. Go to the website for more information:

http://www.wvacf.org/wvacf/great_teacher's_siminar.aspx

- The Fox Lawson Market Study: As anticipated, problems have arisen with this survey. The classified staff data is likely sound, but the faculty and non-classified staff data is not. A legislative 'fix' to the definition of "Relative Market Equity" is required. Until this is addressed by the legislature, we cannot meet the full mandate of SB330. Mercer has been hired to help with the legislative task and validate the classified staff data. If that data is valid, they may be able to proceed on establishing floors, mids, etc. for classified staff. The HEPC's SB 330 "Myth vs Facts" and "FAQ" are available at <http://wvhepcnew.wvnet.edu/>.
- Dr. Campbell reminded everyone that Mr. Mark Toor, WV HEPC Vice Chancellor for Human Resources will be coming to the Huntington campus to hold a question and answer session on January 27 from noon to one o'clock. This will be held in the Drinko Library 402 with Polycom to S. Charleston and Point Pleasant.
- HEPC meeting that was held on December 6, 2013, President Kopp has already outlined about this meeting. Enrollments are declining.
- ACF on December 6, 2013 meeting mainly spoke with SB 330.
- Yesterday Angie sent around the legislative tacking list that was designed by HEPC and was sent to all members.

- **REPORTS FROM 20/20 COMMITTEES:**

- Faculty Salary Adjustment Team: Continues to meet every two weeks. They met last week with the Faculty Personnel Committee to discuss policy changes which will be reviewed by each college.
- Budget Working Group: Tracy Christofero spoke on behalf of the BWG. Beginning in February, the BWG will meet every Friday. If anyone has any input or ideas, please contact her or Shane Tomblin.
- Vision: Tracy Christofero stated the Vision committee has completed their charge in an effort to come up with a Vision Statement for the University. The vision statement with the most votes (900+) was "*The vision of Marshall University is to inspire learning and creativity that ignites the mind, nurtures the*

spirit and fulfills the promise of a better future.” They took a couple of weeks off, but will reunite next week to determine if they are to move forward with a Mission Statement or what the next step will be.

- Roles & Responsibilities: Dr. Kopp said they are in the process of organizing that workgroup. This falls on the heels of the Vision Statement Team that has completed their tasks.
- Communications Plan: 20/20 list serve received an update via email today. If you are not on the list serve and wish to be, contact Matt Turner at turner6@marshall.edu. The website with all the updates can be found at marshall.edu/2020/. You may ask questions and make comments on this site as well.
- Academic Portfolio: Everything that has to do with the Academic Portfolio is available on the 20/20 website <http://www.marshall.edu/2020/shared-vision-statement/>. The idea behind the Academic Portfolio Review is to look at how we offer our programs, and how efficient we are at offering those programs. It will involve a curricular review, a review of faculty allocation of time, and developing statements about the value of the program. Dr. Ormiston suggested that everyone go to the 20/20 website, there is a document dated today, 12/12/13, and it's the most recent draft of discussions with the deans and chairs. He is proposing for each department to develop a “Nitch” statement. A Nitch statement is a statement with purpose and intent that offer at the unit and college level perspectives on the currency and the impact of the existing curricular offerings that the degree programs offered by a department or school. The currency of impact of service courses supported by departments such as FYS, Writing Intensive Courses, Core Courses, International Courses, etc. and the distinctive characteristics of the degree program. The Nitch Statement will be broken down into three elements:
 - The role and function of the department and its degree programs within the college and within the university;
 - The current set of curricular conditions that promotes the same programs and preparing our students for the 21st century; and
 - What are some emerging disciplinary developments that we will need to pay attention to for future development of our programs
- Service Portfolio: If you go to the 20/20 site you'll see the idea behind the Service Portfolio: <http://www.marshall.edu/2020/file/library/> and look for the Dec 12 Services Portfolio Review-Action Team Definition and Goals. They are working on timelines.

- **REPORTS FROM STANDING COMMITTEES:**

- The committee liaisons gave brief reports from their respective committees.

- **OTHER BUSINESS:**

- None
- **REQUESTS TO SPEAK TO THE SENATE: (5 minutes per person)**
 - Dr. Jamil Chaudri stated the recommendation, SR-13-14-57 IS that passed the Faculty Senate on December 12, 2013, requesting once a semester JOINT MEETING with the Board of Governors now be only ONE meeting per academic year, which is what is required by law. He met with the President and he stated it wasn't a good thing to have two meetings in an academic year. He needs more time to figure out if the current recommendation should stand or if he needs to modify it to state only ONE meeting per semester with the Board of Governors instead of TWO – which is what is requested in the current recommendation.
 - The second thing is the Faculty Senate makes a recommendation to the President as to who will be offered an honorary degree. He was wondering what happens to the names that are listed on the list? He was hoping to get some better understanding as to when this was established and constituted. Dr. Larsen stated he will ask the University Functions Committee to review the details of the Perpetuating List.
- **AGENDA REQUESTS FOR FUTURE MEETINGS:**
 - None

THE MEETING WAS ADJOURNED AT 5:03 P.M.

Respectfully Submitted,

Dr. Camilla Brammer, Recording Secretary
Faculty Senate